

PUBLIC HEALTH ADMINISTRATOR (SE/CO/P/2016/FT25)

25 August 2016

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Vacancy Notice No: SE/CO/P/2016/FT25

Date: 19 August 2016

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Title: Public Health Administrator

Application Deadline: 8 September 2016
(14 day(s) until closing deadline)
Currently accepting applications

Grade: P5

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Contract type: Fixed-term Appointment

Duty Station: Kathmandu, Nepal

Duration of contract: Two years

Organization unit: SEARO Countries (SE_ACO) / SE_NEP WR Office, Nepal (SE_NEP)

OBJECTIVES OF THE PROGRAMME :

The objective of the WHO Nepal Country Office is to implement the Country Cooperation Strategy by supporting the Nepal Government in the formulation, implementation and evaluation of national health policies, strategies and plans and developing and managing WHO's technical cooperation programmes at the country level. WHO provides guidance and technical support in organizing the humanitarian health response and in revitalizing the capacity of the health sector to rebuild and recover from emergencies in appropriate and sustainable ways. The Country Office develops collaborates with the Government of Nepal and relevant stakeholders in support of their efforts of achieving national health goals of ensuring the attainment of universal health coverage and of contributing to global and regional public health action by providing need-based technical assistance in national level policy formulation, setting norms and standards, improving knowledge dissemination and management, monitoring country health situation and building sustainable institutional capacity, to play a greater leadership role in different national level policy and technical forums.

Under direct supervision of the WR, and within the frameworks set out by the WR, the Public Health Administrator (PHA) leads the discussions with national authorities on health development initiatives and priorities, including how WCO can strengthen its technical cooperation. The PHA will ensure effective utilization of WHO resources within the WHO managerial framework, optimization and mobilization of internal and external resources for national health development, and cooperation and coordination with international agencies in health and health related work.

Description of duties:

Under the direct supervision and guidance of the WHO Representative to Nepal (WR) and technical guidance from DPM/SEARO, in collaboration with the Category coordinators, with a view to achieve the expected results set out in the relevant WCO-Nepal biennial work plans in accordance with WHO's Country Cooperation Strategy , the incumbent will:

1. Lead the analytical and technical advisory support to the development of national policies, strategies and plans that accelerate the attainment of national health and health-related;
2. Advise and support national initiatives aimed at strengthening the government's capacity in performing its regulatory functions and processes;

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3. Provide technical coordination among country office technical units to ensure linkages and integration of programme objectives, and effect a culture of synergy and teamwork;
4. Collaborate with development partners, other stakeholders and sectors towards harmonization of development agenda and alignment with national priorities;
5. Take a crucial role in general and targeted resource mobilization through all available channels (country-specific, Regional and HQ) steered fund raising initiatives, and ascertain new ways and possible new sources that could be pulled into funding the health assistance programmes in Nepal;
6. Take the lead in preparing and implementing country programme reviews, Country Cooperation Strategy (CCS development), the UN Development Assistance Framework (UNDAF), UN Common Country Assessment (CCA), monitoring progress towards ONE UN activities in the country and including the UN Sustainable Development Goals, and other relevant processes and mechanisms;
7. Design, implement, analyses and evaluate health systems research including the unitization of findings to further improve the health programmes as well as development or adaptation of appropriate technology for health;
8. Advise and assist the WHO Representative in:
 - a) Planning and coordinating WHO country work plans to ensure coordination and alignment of WHO country work plans with that of national authorities within the general framework of the General Programme of Work, the WHO Corporate Strategy and humanitarian assistance. This includes programme monitoring and evaluation, technical and financial management, and human resources planning and development.
 - b) Contributing to technical and financial monitoring of WHO regular budget programmes as well as those supported by extra budgetary resources.
9. To assist and support the WR and handle in WCO all matters issues related to WHO Governing Body meetings (e.g. WR Meetings, Health Ministers' Meeting, Regional Committee, Executive Board, World Health Assembly).

REQUIRED QUALIFICATIONS

Education:

Essential: University degree from a recognized university in medicine or a health-related science, plus post-graduate degree in public health, management or other health related field, health policy, health economics, or related field.

Desirable: Training in programme planning, development, implementation, monitoring and evaluation is desirable.

Skills:

Functional Skills and Knowledge:

- Broad knowledge and analytical skills in aspects of international and national health policy and development.
- Sound understanding of effective management practices, programme planning and evaluation.
- Familiarity with functioning of government and its institutions, particularly in developing countries.
- Capacity to motivate and manage colleagues to engage in broader aspects of work as part of a team beyond individual areas of work.
- Excellent ability to communicate and work harmoniously as a member of a team, adapt to diverse educational and cultural backgrounds and maintain a high standard of personal conduct.
- Technical expertise and overall attitude at work are also required mandatory competencies.

Competencies:

1. Teamwork
2. Respecting and promoting individual and cultural differences
3. Communication
4. Building and promoting partnerships across the organization and beyond
5. Ensuring the effective use of resources

Other Skills (e.g. IT): Proficiency in the use of standard Microsoft Office applications.

Experience:

Essential:

- At least 10 years' relevant experience including considerable experience obtained in an international context. Relevant experience would include the planning, implementation, management and evaluation of complex health programmes and public health services.

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- Experience in working in health systems in developing countries
- Experience in managing a team.

Desirable:

- Experience in a health sector reform environment with special focus on management capacity development, health policy analysis, economic evaluation and high level policy dialogue would be an asset.
- Experience with UN or WHO processes, policies and procedures an advantage.
- Experience with Sector Wide Approaches is an asset. Understanding of the global Health Architecture
- Peer-reviewed publications on health-related subjects

Languages:

Excellent knowledge of written and spoken English.

Additional Information:

WHO's salaries are calculated in US dollars. They consist of a base salary and a post adjustment, which reflects the cost of living in a particular duty station and exchange rates. Other benefits include: 30 days annual leave, family allowance, home travel, education grant for dependent children, pension plan and medical insurance

Please visit the following websites for detailed information on working with WHO:

<http://www.who.int> to learn more about WHO's operations

<http://icsc.un.org> Click on: Quick Links > Salary Scales > by date

Mobility

Candidates appointed to an international post with WHO are subject to mobility and may be assigned to any activity or duty station of the Organization throughout the world.

Annual salary: (Net of tax)

USD 82,586 at single rate

USD 88,898 with primary dependants

This vacancy notice may be used to fill other similar positions at the same grade level.

A written test and interviews may be used as a form of screening

Online applications are strongly encouraged to enable WHO to store your profile in a permanent database. Please visit WHO's e-Recruitment website at: www.who.int/employment. The system provides instructions for online application procedures.

All applicants are encouraged to apply online as soon as possible after the vacancy has been posted and well before the deadline stated in the vacancy announcement.

WHO is committed to workforce diversity.

Any appointment/extension of appointment is subject to WHO Staff Regulations, Staff Rules and Manual. Only candidates under serious consideration will be contacted.

Currently accepting applications

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